



**FY 2020 APPLICATION AND CONTRACT FOR THE
VIRGINIA NON-COMPETITIVE
LITTER PREVENTION AND RECYCLING GRANT**

Grant Period: July 1, 2019 through June 30, 2020

Deadline for application: June 30, 2019

Applicant Locality Status: ☐ Single ☐ Co-op

The Primary Agency: _____

Localities Represented: _____

The Locality/Agency is applying for FY 2020 grant funding and agrees to use these grant funds to perform the litter prevention and recycling activities listed below. In order for an agency to qualify, a minimum of two items must be selected:

- | | |
|--|--|
| <input type="checkbox"/> Planning & Organization | <input type="checkbox"/> Adopt-A Programs (if more than one, please list): |
| <input type="checkbox"/> Recycling | _____ |
| <input type="checkbox"/> Youth Education | _____ |
| <input type="checkbox"/> Cleanups | <input type="checkbox"/> Other Activities (List): |
| <input type="checkbox"/> Law Enforcement | _____ |
| <input type="checkbox"/> Public Communication | _____ |

I certify that the above information is correct and agree to the terms and conditions contained herein and in the DEQ Guidelines for this grant program. For co-op applications, I certify that a written agreement between the Coordinating Agency and each participating locality is on file.

Name of Organization: _____

Name of Authorized Official: _____ **Title:** _____

Authorized Signature: _____ **Date:** _____

Address: _____ **FIN:** _____

Phone: _____ **FIPS:** _____

Primary Email: _____

Secondary Email: _____

Do you expect to have any unspent grant funds remaining at the end of FY 2019? ☐ Yes ☐ No

Note: As long grant funds are committed by June 30, they can be reported as committed funds (outstanding invoices) on your accounting report as having been spent. Unspent funds will be deducted from the locality's FY 2020 grant.

DEPARTMENT OF ENVIRONMENTAL QUALITY USE ONLY

Signature of DEQ Official: _____ **Date:** _____

DE Q USE ONLY	AGENCY	FUND DETAILS	PROG SUB ELEMENT	OBJECT	COST CODE	PROJECT CODE	FY	GRANT AMOUNT
	44000	0925	515009	5014510	502	90024	2020	
	INVOICE NUMBER				DESCRIPTION			
	GRANTS				LITTER PREVENTION AND RECYCLING			

Mail to: VA DEQ, Litter and Recycling Grants Program, P.O. Box 1105, Richmond, VA 23218

Revised: March 2019

INSTRUCTIONS
LITTER PREVENTION & RECYCLING NON-COMPETITIVE LITTER GRANT – APPLICATION

APPLICANT LOCALITY STATUS:

1. If applying as a single locality, fill in ONLY your local government name on the “The Primary Agency” line.
2. If applying as a co-op, fill in your agency as “The Primary Agency” and the localities that are represented in addition to your own on the “Localities Represented” line.

LOCALITY’S ACTIVITIES:

The Litter Grant funds are to be used in order to perform the litter and recycling activities listed. In order for a locality or agency to qualify, a minimum of two items must be selected. Check all programs that apply to your locality and if any, list all Adopt-A programs and other activities.

LOCALITY DETAILS AND CONTACT INFORMATION:

1. Enter the name of the organization (Locality or Agency) that is applying for the litter grant.
2. The authorized signatory is the County Administrator, City Manager, Town Manager or Coordinating Agency’s Executive Director. For Coordinating Agencies that are non-governmental, the application shall be signed by the Coordinating Agency’s Executive Director, along with each locality manager’s signature on the Application form itself. Please refer to the DEQ Guidelines for acceptable documentation.
3. Enter the address, phone number, primary and secondary email addresses for the program contact.
4. Enter the locality or agency’s Federal Identification Number (FIN).
5. Enter the locality or agency’s Federal Information Processing Standards (FIPS) number. Virginia FIPS numbers can be located at: http://www.dmas.virginia.gov/Content_attachments/pa/pa-fipsd.pdf.

GRANT FUNDS REMAINING:

Indicate if the Locality or Agency expects to have any unspent grant funds remaining at the end of the current fiscal year. Please note that as long as the grant funds are committed by June 30, they can be reported as committed funds (outstanding invoices) on the accounting report as having been spent.

DEQ CONTACT INFORMATION:

Mail the signed completed application to the address below:

USPS:

Department of Environmental Quality
Litter & Recycling Grants Program
P.O. Box 1105
Richmond, VA 23218

UPS/FEDEX:

Department of Environmental Quality
Litter & Recycling Grants Program
1111 East Main Street, Suite 1400
Richmond, VA 23219

For assistance, please contact Prina Chudasama at 804-698-4159 or prina.chudasama@deq.virginia.gov.